Board of Education Meeting  
July 2, 2019  
5:00 p.m.  
Port Chester High School

Reorganization (5:00 pm)
A. Call to Order  
B. Pledge of Allegiance  
C. Oath of Office of newly elected Board Member(s)  
D. Clerk invites nomination(s) for President of the Board for 2019-2020  
E. Vote on nomination(s) for President (Newly elected will read Oath of Office)  
F. President invites nominations for Vice President of the Board for 2019-2020  
G. Vote on nomination(s) for Vice President (Newly elected will read Oath of Office)  
H. Resolutions:  
   1. Re-adopt Code of Ethics  
   2. Re-adopt all existing Policies  
   3. Budget Transfers  
Appointment of District Officers:  
   4. School District Clerk (President administers Oath of Office)  
   5. School District Treasurer (President administers Oath of Office)  
   6. Deputy Treasurer (President administers Oath of Office)  
Other Appointments:  
   7. School Physician  
   8. Central Treasurers-Extra Classroom Activity  
   9. Health Insurance Broker of Record  
  10. Attendance Officers  
  11. Internal Auditor  
  12. Claims Auditor  
  13. External Auditor  
  14. Purchasing Agent  
  15. Deputy Purchasing Agent  
  16. Freedom of Information (FOIL) Officers  
  17. Legal Representation  
  18. Financial Advisors  
  19. Records Retention Officer  
  20. Hearing Officer for Student Discipline and Other Charges  
  21. Residency Matters Authorization  
  22. Officers for National School Lunch Program  
  23. District Coordinators – Title I and Dignity Act  
  24. Compliance Officers  
  25. SWSCHP Board of Governors  
  25a. School Attorneys  
Designations:  
  26. Official Bank Depositories (All Funds)  
  27. Board of Education Meeting Calendar  
  28. Official Newspapers  
  29. Ethics Committee Members  
  30. District Staff Members to serve on the Committee on Special Education (CSE) & Preschool CSE Committees (CPSE)  
  31. Audit Committee Members  
  32. Residency Committee Members  
Authorizations:  
  33. Superintendent of Schools  
  34. Establish Petty Cash – General Fund  
  35. Establish Petty Cash – Cafeteria Fund  
  36. District Treasurer Signatures on Checks  
  37. Central Treasurers Signatures on Checks  
  38. Establish amounts of surety bonds  
I. Adjournment

“The Board of Education will conduct business in a manner that models respect and civility.  
We require members of the public to conduct business before the Board in like manner.”
Board of Education Meeting  
July 2, 2019  
5:45 p.m.  
Port Chester High School

Regular Meeting (5:45 pm)

1. Call to Order

2. President’s Opening Remarks

3. Construction Update – Will Recce

4. Report from the Superintendent  
   a. Superintendent Request for Action on personnel matters, budget transfer schedules, warrant payments, and payrolls

5. Public Comment

6. Treasurer’s Report  
   May 2019

7. Action Items:  
   a. Insurances
   b. Lease / Rental Agreement(s)  
   c. Carver Center After School Program Agreement  
   d. One World After School Program Agreement  
   e. Council for the Arts After School Program Agreement  
   f. SER After School Program Memorandum of Agreement  
   g. STEER Memorandum of Agreement  
   h. 2019-2020 School Tax Warrant  
   i. Class Field Trips – PTO Donations for Transportation Costs

8. Consent Agenda:  
   a. Participation in the National Lunch Program for 2019-2020 and offer Type A Lunch Program  
   b. Policy Statement for Free and Reduced Price Meals  
   c. Athletic Placement Process  
   d. Shared Services Agreement with the Village of Port Chester  
   e. Conference(s)  
   f. 2018-2019 Budget Transfer(s)  
   g. Participation in Bids (GML §103(3))  
   h. District Authorized to Standardize Equipment  
   i. District Credit Card Usage  
   j. Mileage Reimbursement Rate  
   k. Professional Services / Contract Awards as per Policy 6700R  
   l. Professional Services / Contract Awards electing to forgo Policy 6700R  
   m. Competitive Bid(s)  
   n. Vendor Contract(s)  
   o. Adoption of the 2019-2020 Professional Development Plan  
   p. Amended Transportation Resolution  
   q. Emergency Transportation Resolution  
   r. Change Order(s)

9. Board of Education Roundtable / Discussion

10. Adjournment

“The Board of Education will conduct business in a manner that models respect and civility.  
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Welcome to our Meeting

This is a meeting of the Board being held in public. As a courtesy we provide individuals with the opportunity to participate by providing commentary.

Should you have questions or additional comments, please submit them to the Board clerk, Mrs. Maggi, seated to my left. Rest assured that we will read and consider all submissions.

We endeavor to respond to all comments and may use a number of mechanisms including contacting someone individually, commenting later at this meeting, or commenting at a future board meeting. If you have a concern regarding your child, we encourage you to contact your child’s teacher and school principal directly and as soon as possible.

Note that responses concerning personnel matters are not made in public. Note also that the Board of Education will conduct business in a manner that models respect and civility. We require members of the public to conduct business before the Board in like manner.

Before you speak, please state your name and state the school district in which you are a resident. All comments are to be addressed only to the Board of Education President. Comments should be kept as brief as possible and relate to school matters. Each speaker is allotted up to three minutes.

Meeting Schedule

Our regular meetings at held in the auditorium of Port Chester Middle School and are open to the public beginning at 7:00 pm unless otherwise noted. Meeting locations are announced in advance in the local news media and on the educational access channels. Additional and Special Meetings may be added as needed.

| Tuesday, July 3, 2018 (5:00 pm) | Tuesday, November 13, 2018 | Tuesday, April 2, 2019 – Line-by-Line (5:00 pm) |
| Wednesday, August 1, 2018 (6:00 pm) | Tuesday, December 11, 2018 | Tuesday, April 23, 2019 |
| Tuesday, August 28, 2018 (Retreat) | Tuesday, January 15, 2019 | Tuesday, May 7, 2019 |
| Wednesday, August 29, 2018 (6:00 pm) | Tuesday, February 12, 2019 | Tuesday, May 21, 2019 – Annual Election |
| Tuesday, September 25, 2018 | Tuesday, March 12, 2019 | Tuesday, May 28, 2019 |
| Tuesday, October 30, 2018 | | Tuesday, June 18, 2019 |

Responsibilities of the Board of Education

The School Board is responsible for the following:

- establish, monitor, and evaluate goals and objectives of the schools
- establish policies for operation of the schools
- select the Superintendent of Schools
- appoint personnel upon the recommendation of the Superintendent of Schools
- develop and present an annual budget for consideration by district residents
- communicate the needs and progress of the schools to the community

Your Questions

Start with the person(s) closest to the matter: teacher, principal, transportation office, or district-wide administrator. If unresolved, contact the superintendent of schools. If still not resolved, contact the School Board President for possible review by the School Board.

School Board Members

Anne Capeci  
22 Ridge Boulevard  
Port Chester, NY 10573  
914-937-3191  
9th Term – Expires 6/30/20

Thomas Corbia  
356 Putnam Avenue  
Port Chester, NY 10573  
914-939-7869  
2nd Term – Expires 6/30/20

Chrisie Onofrio  
13 Tower Hill Drive  
Port Chester, NY 10573  
845-729-0892  
1st Term – Expires 6/30/22

Luigi Russo  
38 Hobart Avenue  
Port Chester, NY 10573  
914-939-3208  
1st Term – Expires 6/30/21

Christopher Wolff  
33 Lafayette Drive  
Port Chester, NY 10573  
914-419-8556  
2nd Term – Expires 6/30/21

School District Office

Cathy A. Maggi  
School District Clerk

Shaw, Perelson, May & Lambert  
School District Attorney

Lisa Zareski  
School District Treasurer

District Personnel

Dr. Edward A. Kliszus, PhD, 934-7901  
Superintendent of Schools

Joseph Durney, 934-2442  
Deputy Superintendent, Curriculum Office

Sandra Clohessy, 934-7906  
School Business Administrator, Bus. Office

James Ryan, 934-7913  
Director of Health & Safety; Physical Education and Athletics

Dr. Colleen Carroll, 934-2043  
Director of Curriculum & Instruction

Felipe Orozco, 934-8152  
Director of English Language Learners

Tatiana Memoli, 934-7925  
Director of Special Education

Ray Renda, 934-7983  
Director of Facilities

Building Principals

Thomas A. Edison School  
Ivan Tolentino, 934-7980

John F. Kennedy Magnet School  
Judy Diaz, 934-7990

King Street School  
Samuel Ortiz, 934-7995

Park Avenue School  
Rosa Taylor, 934-7895

Port Chester Middle School  
Patrick Swift, 934-7930

Port Chester High School  
Dr. Mitchell Combs, 934-7950

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